



## Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (916) 322-6253 Fax (916) 445-0800 [www.ctc.ca.gov](http://www.ctc.ca.gov)

*Office of the Executive Director*

Dear California Educator:

Thank you for your interest in working on test development activities for testing programs sponsored by the Commission on Teacher Credentialing (CTC). The CTC has contracted with the Evaluation Systems group of Pearson to assist in the development and administration of the following programs:

- California Basic Educational Skills Test (CBEST)
- California Preliminary Administrative Credential Examination (CPACE)
- California Subject Examinations for Teachers (CSET)
- California Teachers of English Learners (CTEL)
- Reading Instruction Competence Assessment (RICA)

For each program, the CTC is committed to involving exemplary California educators in all aspects of the test development process:

- review of test objectives;
- review and validation of test items;
- field testing of new test items;
- selecting marker responses; and
- assisting with the establishment of passing scores.

The involvement of California practicing educators and educator preparation faculty from diverse backgrounds (e.g., cultural diversity; geographic representation; and members from urban, rural, and suburban areas of California) is critical to the success of each program. This involvement helps to ensure that candidates have the knowledge and skills needed to perform the job of an educator in California public schools.

Additionally, the CTC is committed to bias prevention and maintains and convenes a Bias Review Committee to review all test materials and recommend revisions, as appropriate, to eliminate potential bias and to help ensure inclusiveness of intent.

As a California educator interested in high quality education for our state, the CTC encourages your participation in the development of customized educator certification testing programs. For more information about current test development activities visit [www.carecruit.nesinc.com](http://www.carecruit.nesinc.com).

Please take the time to apply online or to nominate colleagues who may be interested in serving.

If you have any questions or need further information, please do not hesitate to e-mail the Committee Recruitment Group at Evaluation Systems at [EvaluationSystemsCRG@pearson.com](mailto:EvaluationSystemsCRG@pearson.com).

Sincerely,

A handwritten signature in black ink that reads "Mary Vixie Sandy". The signature is written in a cursive, flowing style.

Mary Vixie Sandy  
Executive Director